



Memo No. 7517/(RKVY)/000/034/31/03/2026-2027/

Date: 12.08.2026

Sealed quotations for rates are hereby invited by the Administrative Secretary, WBCADC, Department of Panchayats and Rural Development, Govt. of West Bengal from Resourceful and Bona-fide Manufacturers/Dealers/Distributors/Agency to Ascertain unit rate in connection to the work 'Supply of different agricultural seed, Fungicides, pesticides, micronutrients, etc. for various agricultural farming' at different Projects/KVK under WBCADC, as per enclosed schedule.

Resourceful and Bona-fide Manufacturers/Dealers/Distributors/Agency with sound technical and financial capabilities and having credential in executing similar nature of work in any Government/Semi Government/Undertaking/Autonomous Bodies/Statuary Bodies and Local Bodies who satisfy the terms and conditions set out in pre-qualification document may submit their quotation.

Interested quotationers are required to apply for quotation papers to the undersigned enclosing all papers satisfying the eligibility criteria as given below

1. The Eligibility Criteria are given below:

- A. The applicant in the same name and style should have achieved average annual turnover of value not less than Rs. 60.00 lakh during the Financial Year 2022-23, 2023-24 & 2024-25.
- B. The applicant in the same name and style as prime supplier should have successfully completed at least one contract of same type of work value of which is not less than Rs. 20.00 lakh within the last 5 years from the date of Publication of this NIQ.
- C. Audited Balance Sheet with P/L Accounts for the last 03 (Five) years (Audited if applicable).
- D. Income Tax return should be submitted for last 3 years.
- E. GST registration Certificate, Professional Tax registration certificate, Pan Card (Income Tax), Trade license/Seed license/Pesticide license should be furnished.
- F. No CONDITIONAL/INCOMPLETE quotation will be accepted under any circumstances.
- G. The quotation of Any Black listed Manufacturers/Dealers/Distributors/Agency will not be accepted.
- H. Prospective applicants are advised to note carefully the documents to be submitted for qualification as mentioned in the "Instruction to quotationers" before submitting the rates.

All duties, GST, taxes, royalties, cess, toll, taxes, transportation at block points and other levies should be consider in the quoted rates of submitted quotation of each item of Equipment's/Machineries.

2. **Quotation of Rules:** Unit rate should be quote for each item given in table below considering all taxes, GST and all incidental charges for Ascertain unit rate including Supply at block point of different Projects/KVK under WBCADC of different districts [Alipurduar (Falakata), Coochbehar (Balarampur), Uttar Dinajpur (Kaliyaganj), Birbhum(Nalhati), Berhampore, Purba Bardhaman (Kalna), Hooghly (Boinchi), Nadia (Ranaghat-II), Howrah (Bagnan), Purba Medinipur (Tamluk-I), Paschim Medinipur (Debra), Purulia(Saharjore), & Bankura(Sonamukhi)] under West Bengal.

Agricultural Inputs -

Sl. No.	Name of Machineries	Quantity	Unit	Unit rate with all taxes, GST and all incidental charge (To be entered by the Quotationer) (Figures & In Words)
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Agricultural Seed -

1	Onion Seed. (80% or above Germination Certificate from Govt. Dept.)	1	Kg.	
2	Garlic seed. (80% or above Germination Certificate from Govt. Dept.)	1	Kg.	
3	Marigold seed. (90% or above Germination Certificate from Govt. Dept.)	1	Kg.	

Fungicides

1	Carbendazim 12% + Mancozeb 63% WP (500 gm packet of reputed brands.)	1	No.	
2	Tebuconazole 50% WG + Trifloxystrobin 25% WG (100 gm packet of reputed brands.)	1	No.	
3	Kresoxim-Methyl 44.3% SC (100 gm packet of reputed brands.)	1	No.	
4	Trichoderma Viridi (1 kg packet of reputed brands.)	1	No.	
5	Acephate 75% SP (500 gm packet of reputed brands.)	1	No.	
6	Metalaxyl 8% WP + Mancozeb 65% WP (100 gm packet of reputed brands.)	1	No.	
7	Furadan 3G (1 kg packet of reputed brands.)	1	No.	

Pesticides				
1	Profenofos 40% + Cypermethrin 4% EC (1 ltr. bottle of reputed brands.)	1	No.	
2	Azadirachtin 3000 ppm (Neem Oil) (1 ltr. bottle of reputed brands.)	1	No.	
3	Azoxystrobin 11% + Tebuconazole 18.3% SE (100 ml bottle of reputed brands.)	1	No.	
4	Fipronil 5% SC (500 ml bottle of reputed brands.)	1	No.	
Micronutrients				
1	20% Soluble Boron (1 kg packet of reputed brands.)	1	No.	
2	Bone Dust (1 kg packet of reputed brands.)	1	No.	
3	Humic Acid (Liquid) (1 ltr. bottle of reputed brands.)	1	No.	
Miscellaneous Items				
1	Yellow Sticky Trap with twist ties (Size - 20" × 25", Materials - UV-stabilized Rigid PVC/ HDPE/ Polypropylene (PP) Sheet, Thickness - 0.3 to 0.5 mm., Adhesive _ Double Sided Nondrying waterproof UV-resistant nontoxic coating required, From reputed brands.)	1	No.	
2	Display board with Iron Frame Work. (Size - 3feet × 5feet)	1	No.	

Bidder have to quote rates for all the items and L1 rates for each item should be consider for ascertain of rates.

- Validity of quoted rate:** The Rate will be valid for not less than 270 days from the date of opening of the Quotation.
- The Quotation Inviting Authority is Administrative Secretary, WBCADC & Additional Secretary, P & RD Department.
- The Works is ascertain unit rate "Supply, Installation, Testing & Commissioning of Various Laboratory Apparatus, Glassware's & Chemicals for Establishment of Laboratory Set Up at different Projects/KVK under WBCADC of different districts [Darjeeling (Siuliguri), Purba Bardhaman, Purulia, & Bankura] under West Bengal.

6. Time schedule of quotation:

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|--|----------------------------|
| 1) Last date & time of receiving application: | 25.08.2026 up to 3:00 p.m. |
| 2) Last date & time of collecting quotation paper: | 25.08.2026 up to 5:00 p.m. |
| 3) Last date & time of receiving quotation paper: | 27.08.2026 up to 3:00 p.m. |
| 4) Date & time of opening quotation: | 27.08.2026 after 3:30 p.m. |

Instructions to Quotationer:

- A. Self-attested photocopies of the following documents to be submitted with quotation of rates (table I):
- i) GST registration certificate (GSTIN)
 - ii) Pan card (IT)
 - iii) Trade license/Seed license/Pesticide license (latest valid)
 - iv) Income tax return for last 3 years
 - v) Professional Tax registration certificate
 - vi) Financial statement and Balance sheet of last 3 years (Audited if applicable). UDIN should be mentioned if applicable (UDIN to be mentioned at least for the FY which will be considered for qualification in turnover).
 - vii) The applicant in the same name and style as prime supplier should have successfully completed at least one contract of same type of work value of which is not less than Rs. 20.00 lakh within the last 5 years from the date of Publication of this Quotation
 - viii) Letter head of the agency/contractor containing Name addresses and contact details. During the currency of the project and after completion if the address of the agency/contractor changes, it will be the responsibility of the contractor to intimate the authority regarding such changes.
- B. Other instructions
- (i) The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees up to two decimal places.
 - (ii) Bid of any Black listed bidder will be rejected.
 - (iii) The rate shall be quoted including all taxes, GST, incidental charges, Transportation at block points, etc. should be considered during quotation rates.

6. Terms and Conditions:

- 1) The schedule of items and other documents are to be collected by the eligible quotationer free of cost from the office of the **Administrative Secretary , WBCADC ,Govt. of West Bengal, 3rd Floor of Mrittika Bhavan, Block-DD, Sector-I, Salt Lake City, Kolkata-700064** & download from Departmental website: <https://wbcadc.com>.
- 2) The intending Manufacturers/Dealers/Distributors/Agency should submit quotes in closed envelop
 - i) in tender box at **Office of the Administrative Secretary, WBCADC ,Govt. of West Bengal, 3rd Floor of Mrittika Bhavan, Block-DD, Sector-I, Salt Lake City, Kolkata-700064**. The eligible quotationers should quote their rates both in figures and in words. Any correction in the rates must be duly signed by the quotationers and each page of the schedule are to be signed by the quotationer along with his seal.
 - (ii) By speed post or **registered post** to the same **address as slated above**.
Or
 - (iii) through e-mail (e-mail: wbcadc.engg@gmail.com)
 - (iv) Quotation paper will not be submitted by fax.
- 3) No quotation paper will be issued after expiry of date and time mentioned above.

- 4) Duly filled up sealed quotation as supplied from this office is to be submitted with a forwarding letter to the office of the undersigned.
- 5) Accepting Authority WBCADC's Tender Committee, P & RD Department, Go. Of WB reserves the right to accept or reject any or all quotations without assigning any reasons whatsoever.
- 6) Informal/conditional quotation is liable to summarily rejected.
- 7) Any letter or other instrument submitted separately in modification of sealed quotation may not be entertained.
- 8) **This rate is only to ascertain unit rate for official purpose only.**

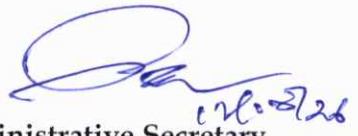

Administrative Secretary
WBCADC

Memo No. **7517** (6)/(RKVY)/000/034/31/03/2026-2027/

Date: **12.08.2026**

Copy forwarded for information and necessary action to: -

1. Finance Manager, WBCADC (H.Q.) Kolkata-64.
2. Officer In-Charge, Engineering Section, WBCADC (HQ), Kolkata-64.
3. In Charge, RKVY/ Agriculture Section, WBCADC (HQ), Kolkata-64.
4. Accountants Officer, WBCADC, (HQ), Kolkata-64.
5. Accountant, WBCADC, (HQ), Kolkata-64.
6. Office Notice Board WBCADC, Hd. Qrs.


Administrative Secretary
WBCADC