



WEST BENGAL COMPREHENSIVE AREA DEVELOPMENT CORPORATION
(Under Panchayats and Rural Development Department, Government of West Bengal)
Mrityika Bhavan, Plot No- 18/9, Block-DD, Sector-I, Salt Lake, Kolkata-700064
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No. 000/033/02/13/2023/01/1216

Dated: 11-05-2023

NOTICE INVITING QUOTATIONS

Sealed Quotations are hereby invited from the resourceful and benefited Government order suppliers/Co-operative Societies and stationers dealing in office stationery and having credential of supplying the same to the Government/Semi-Government Organisation for supply of following articles as on when required. The rate quoted against this NIQ will be remained in force for one year and the suppliers are liable to supply the articles for at least one year period.


Sl. No.	Description of items	Tentative requirement	Unit	Rate to be offered for per limit of items.
(1)	(2)	(3)	(4)	(5)
1.	Alpin, T Shape 100gm in each Box	20 Boxes.	Box	
2.	Arch File, Large Size, Best quality.	200 Pcs.	Pc.	
3.	Bleaching Powder, 1Kg.Packet	20 Packets	Packet	
4.	Battery Pencil, Red Eveready	36 Pcs.	Pc.	
5.	Battery (AAA) Red Eveready	36 Pcs	Pc.	
6.	Battery 23A 12V Red Eveready	12 Pcs.	Pc.	
7.	Board Pin Box Plastic top	36 Boxes	Box	
8.	Basket (Dust bin), Medium Polythene	36 pcs.	Pc.	
9.	Bucket 16 lt. Polythene	24 Pcs.	Pc.	
10.	Plastic Board (for signature)	6 pcs	Pc.	
11.	Cello tape, 2" white	36 Pcs	Pc.	
12.	Cello tape 1" white	24 Pcs.	Pc.	
13.	Carbon Pencil, Koreas Shappere 210 x 330mm	6 Boxes	Box	
14.	Correction pen [Eraz-Ex] white Koreas 7 ml. metal tip.	60 Pcs.	Pc.	
15.	Clip Metal 1 "	36 Pcs.	Pc.	
16.	Calculator (ORPAT), 12 digit.	12 Pcs.	Pc.	
17.	Candle, 6 pcs. in a packet	6 Packets.	Packet.	
18.	Cup & Saucer Borosil	4 Sets	Set.	

19.	Duster Cloth 12' x 12' Best Quality	300 Pcs.	Pc.	
20.	Dot Pen 0.5 Blue , Use & through	200 Pcs.	Pc.	
21.	Dot Pen 0.5 Black , Use & through	100 Pcs.	Pc.	
22.	Dot Pen 0.5 Red , Use & through	100 Pcs.	Pc.	
23.	Dot Pen PANTONIC Link Blue	36 Pcs.	Pc.	
24.	Dot Pen PANTONIC Link Black.	36 pcs.	Pc.	
25.	Dot Pen PANTONIC Link Green	24 Pcs.	Pc.	
26.	Dot Pen Jot Dot Cello Blue	24 Pcs.	Pc.	
27.	Dot Pen Gel Blue	36 Pcs.	Pc.	
28.	Dot Pen Gel Black	36 Pcs.	Pc.	
29.	Dot Pen Gel Green	24 pcs	Pc.	
30.	Envelop Brown, 10'' x 4 ½ ''	2000 Pcs.	Pc.	
31.	Envelop Cloth Pasting 16'' x 12''Green	2000 Pcs.	Pc.	
32.	Envelop Cloth Pasting 14'' x 10''Green	2000 Pcs.	Pc.	
33.	Erazer Apsara non-dust	24 Pcs.	Pc.	
34.	Fevi Gum Link 22.5 ML synthetic	24 Pcs	Pc.	
35.	Fevi Stick (Glue Stick), 25 gms.	60 Pcs.	Pc.	
36.	Glycerin (for Ink pad), 50/100 ml.	12 Bottles	Bottle	
37.	Glass for water Borosil	3 Sets	Set	
38.	Glass cover, polythene	36 Pcs.	Pc.	
39.	Harpic, 1000 ML	60 Pcs.	Pc.	
40.	Ink Stamp Pad 50 ML	24 Bottles	Bottle	
41.	Jhata Flower for room clean	24 Pcs.	Pc.	
42.	Knife Table, Paper etc. cutting	36 Pcs.	Pc.	
43.	Lock with key, 5 liver medium	12 Pcs.	Pc.	
44.	Mug (Plastic) 1 lt. Bathroom use	12 Pcs.	Pc.	
45.	Naphtha Ball, 200 gm.(Bengal Chemical)	24 Boxes	Box	
46.	Odonil 48 gms. For bathroom purpose	36 Pcs.	Pc.	
47.	Paper white , Large size	2 Reams	Ream	
48.	Paper Rolled, Large size	2 Reams	Ream	
49.	Phenyl white cented	100 Bottles	Bottle	
50.	Phore, Wooden Handle	24 Pcs.	Pc.	
51.	Punching Machine Double Hole, Kangaroo DP-480	36 Pcs.	Pc.	
52.	Punching Machine Single -Hole, Steel Kangaroo	36 Pcs.	Pc.	
53.	Pen High Lighter Luxor Yellow	36 Pcs	Pc.	
54.	Pencil (Wood) DOMSx1 extra spar dark	36 Pcs.	Pc.	
55.	Paper weight glass	60 Pcs.	Pc.	
56.	Pen Marker Board use , Luxor 2.5 mm	36 Pcs.	Pc.	

57.	Pencil Shapner, DOMS	36 Pcs.	Pc.
58.	Room Freshener Spray, Godrej	12 Pcs.	Pc.
59.	Room Freshener Power Packet, aer Godrej (5 packets each box)	24 Boxes	Box
60.	Stapler Pin No. 10 , Steel coated, 20 Box in a packet	20 Boxes	Box
61.	Stapler Pin No. 24/6, Steel coated 10 Box in a packet	10 Boxes	Box.
62.	Steel Tape, 5 mts.	3 Pcs.	Pc.
63.	Stamp Pad, FABER CASTELL 110x69 mm	24 Pcs.	Pc.
64.	Sealing Wax (Gala) Round safe, 6 box in a packet.	6 Packets	Packet
65.	Sticker Paper, 3" x 3", 5 colour 76 x 76 mm	100 Pcs.	Pc.
66.	Soap (Wall mini) (Hand wash)	200 Pcs.	Pc.
67.	Soap Liquid, Dettol , 190 ML container	36 Container	Container
68.	Soap Liquid, Dettol , 500 ML Pouch	36 Pouches	Packet
69.	Scale 12" Steel, Cross Steel.	36 Pcs.	Pc.
70.	Stapler Machine No. 10, Kangaroo	36 Pcs.	Pc.
71.	Stapler Machine H.P.45	12 Pcs.	Pc.
72.	Stapler Pin 23/12. Steel coated, 20 boxes in a packet	1 Packet	Packet
73.	Tag white (Large size) 100 pcs. bundle, Best quality	100 Bundles	Bundle
74.	Scissors, Paper cutting, 6"	36 Pcs.	Pc.
75.	Towel Big size white, 90x1.80 cm. Bombay Dying	36 Pcs.	Pc.
76.	Water Bottle, Milton 1 lt.	60 pcs.	Pc.
77.	Voucher Pad, Debit & Credit, as per sample	60 pcs.	Pc.
78.	Vim Powder, 1 kg. packet	24 Packets	Packet
79.	Vim Bati, 500 gms.	24 Pcs.	Pc.
80.	Coconut Jharu, Coconut stick binding	36 Pcs.	Pc.

- b) The Quotations would be received by this Corporation up to 2.00 p.m. on or before 26.05.2023 and will be opened on the same day at 3.00 p.m. in presence of Quotationers, if any there.
- c) The rate should be inclusive all Taxes, Cess, package and Loading/unloading Including Carriage at Corporation office at Salt Lake. No. extra cost is admissible and supply is to be accepted strictly as per Specification and quality.
- d) Intended Quotationers may contact this office for details of specification within 4.00 p.m. up to 25.05.2023 in any working day.

- e) The Quotation may be delivered by post/by hand/by courier to the address given in the letter head mentioning the Memo No. of the NIQ in the sealed Envelope but no Quotation received after scheduled date & time will be entertained.
- f) The successful Quotationers may have to execute an agreement in requisite form of this Corporation.
- g) The payment against supply would be made through E.C.S. after necessary deduction, if any there any. One cancelled cheque along with Bank details should be submitted along with the bill after completion of supply.
- h) Undersigned reserves the right to accept/reject any or all Quotations as well as distribute the work order between two or more successful Quotations without assigning any reason thereof.



Administrative Secretary
W.B.C.A.D.C.

Memo No. 000/033/02/13/2023/01/1216/1(8)

Dated: 11-05-2023

Copy forwarded for information with a request to display the NIQ in the Notice Board.

1. Joint Secretary to the Government of West Bengal, P&RD Department.
2. In-Charge, Accounts Section, WBCADC
3. Convener, Tender Committee, WBCADC.
4. Post Master, Salt Lake Post Office.
5. Branch Manager, Bandhan Bank, Salt Lake.
6. Storekeeper, WBCADC
7. Abhishek Mondal, AFA for hoisting the NIQ in website.
8. Notice Board of WBCADC.


Administrative Secretary
W.B.C.A.D.C.